

LOA knOWLedge

Educate, Accelerate, Graduate! FEBRUARY 2025



2024-2025 LOA Student Handbook .pdf

Download

1.9 MB

Student ID's

The district's dress code includes specific requirements regarding the display of the student's campus identification (ID) card. Key points are as follows:

1. **Mandatory Wear:** All students must wear their campus-issued SmartTag ID while on campus, at school events, and *while riding district transportation*, including the bus*. There are no exceptions to this rule.
2. **Visibility:** The ID must be visible at all times. Students are required to display their ID clearly when on school grounds, at events, or while using district transportation.
3. **No Tampering:** The student ID must not be altered in any way. This includes:
 1. Intentional destruction or damage
 2. Defacing
 3. Removing information
 4. Adding stickers or other modifications
4. **Replacement Cost:** If an ID is lost or damaged, a replacement can be obtained for a fee of \$5.00 per ID. [CLICK HERE to pay for replacement ID.](#)

*If a student does not present their ID while entering or exiting the bus, a referral is issued for non compliance.

Expectations

The goal of Live Oak Academy is to provide a positive, supportive, learning environment with high expectations for students. We will assist all students in becoming life-long learners and productive citizens.

We, the faculty and staff, assume all students have a strong desire to obtain an education. Students will demonstrate responsible behavior and a positive attitude at Live Oak Academy. If all students fulfill these expectations, neither the students nor staff members will need to be concerned with disciplinary measures. Thus, everyone can concentrate on academic achievement.

SCHOOL EXPECTATIONS:

1. Students will be expected to **show respect and consideration** for their fellow students, faculty, and staff at Live Oak Academy.
2. Students will be expected to make **measurable academic improvement and progress** at all times - minimum of 50 assignments in any combination of classes per week.
3. Students will be expected to **communicate and cooperate** with fellow students, faculty, and staff in a **responsible and respectable** manner.
4. Students will be expected to have **good attendance** and **be on time**. Students should arrive *prior* to the start of their scheduled start time.
5. Time management is a very important **student responsibility**.

THE OFFICE OWLS



YOUR LOA OFFICE TEAM

- Principal - Doug Agnew
- Asst. Principal - Jim DeChick
- Principal's Secretary / Technology - Jana Jennings
- Registrar / PEIMS - Veronica Soto
- Attendance / Reception - Mayra Santoy
- Academic Counselor - Gwen Crowe
- Communities in School - Grace Gellerup
- College & Career Path Advisor - Tina Otto

Counselor Appreciation Week!

February 3rd - 7th is Counselor Appreciation Week!

Mrs. Crowe, Ms. Grace, and Mrs. Otto are a Huge part of LOA's Success and Wellness! Next week, please feel free to email our counselors appreciative messages letting them know how awesome they are!

Gwen Crowe, Academic Counselor - Gwen.Crowe@hayscisd.net

Grace Gellerup, Communities in School (CIS) - Grace.Gellerup@hayscisd.net

Tina Otto, College & Career Path Advisor - Tina.Otto@hayscisd.net



SAVE THE DATE!

Owl Remember!

-
- FEB 3 - 7: COUNSELOR APPRECIATION WEEK
- FEB 4: SCHOLARSHIP FAIR (see below)
- FEB 14: STUDENT HOLIDAY
- FEB 17: STUDENT HOLIDAY

Calendar 20□□



GRADUATION 2025

Our OWLS are flying the coop! We have had so many students graduate already! Although our Graduation Ceremony is not until **May 28th 2025**, we want to provide you with all of the updates as quickly as we can. **You can find the links on our website under Graduation 2025 (see link below).**

Follow us on FaceBook (Live Oak Academy - Formerly Academy @ Hays), and our website www.Hayscisdn.net/LOA.

OR

[CLICK HERE FOR GRADUATION UPDATES~](#)

STUDENTS HAVE ALSO BEEN PROVIDED PACKETS IN THEIR 5TH PERIOD CLASS WITH INFORMATION ON ORDERING CAP/GOWN!





**CELEBRATE YOUR OWL WITH A
SHOUTOUT ON THE LOA MARQUEE!
Birthdays, Academic & Athletic Accomplishments
Graduation, Words of Encouragement
\$20**

Live Oak Academy is excited to announce NEXT WEEK, we will have the availability of the school's Marquee for parents to congratulate students for their Birthdays, Academic & Athletic Accomplishments, Graduation, or Words of Encouragement!

All funds will go into our student activity account to be used by the school for continued support and activities for staff, students, and teachers.

If you have questions contact Live Oak Academy.

Price: \$20.00

Keep an eye out for the link on our website: www.hayscisd.net/LOA (click on the parent tab)

COUNSELOR'S CORNER / COLLEGE & CAREER

Senior Individual Meetings w/ Counselor

We want to ensure that all of our seniors are on track for graduation, and as part of our ongoing efforts to support their success, our counselor Mrs. Crowe, will be meeting individually with students who are at risk of not meeting graduation requirements. These meetings are intended to provide guidance, resources, and additional support to help students stay on course. Student's can

be provided a copy of their "credit cheat sheet" as well. This sheet will match their transcript credits you can see, put them in the category they fit, and tell you what your student needs to be able to graduate! Your student can request the cheat sheet any time 😊

We encourage you to reach out to Ms. Crowe if you have any questions or concerns about your student's progress and graduation.

Contact:

Gwen.Crowe@hayscisd.net

512-268-8462 ext 48257

Scholarships and Applications

Scholarships and Applications can be accessed through the student's Classlinks account under the SchoolLinks app. Students can explore schools and careers on this site. They can also track their Community Service hours in SchoolLinks. Students can also use the app to create a resume that they can use in their school or job applications.



CLASS OF 2025 SENIORS, SIGN UP TO ATTEND THIS GREAT EVENT!

Do not miss out on great information and financial aid opportunities... WE PLAN TO HAVE 30+ SCHOLARSHIP PROVIDERS AT THE FAIR

**HAYS CISD
FOURTH ANNUAL
SCHOLARSHIP
FAIR**

Tuesday, Feb 4, 2025
9:30AM - 11:30AM

Hays PAC
979 Kohlers Crossing
Kyle, TX 78640

NUMEROUS | SCHOLARSHIP | OPPORTUNITIES

Partner organizations will be in attendance; including ACC Education Foundation, A+ Federal Credit Union, and many other Local Scholarship Providers.

BREAKOUT SESSION FOCUSED ON:
*Financial Literacy, *The different types of Financial Aid and Common mistakes to avoid when applying for financial aid.

STUDENTS WILL ACCESS:
*Multiple scholarships
*Eligibility Requirements
*How to apply?
*Scholarship award terms
*On site FAFSA/TASFA help

SIGN UP TO ATTEND THROUGH YOUR COLLEGE & CAREER COUNSELOR. TO ATTEND STUDENTS MUST HAVE STARTED AND/OR SUBMITTED THEIR FAFSA/TASFA

For General Questions about this event contact: Maritza Gonzalez, Director of Counseling and CCR: maritza.gonzalez@hayscisd.net

**Hays CISD
Local Scholarship Opportunities
for Class of 2025 Seniors!**

Have you ever considered offering a scholarship to a deserving SENIOR?
→ Any amount is welcomed
→ You can make it available to all Hays CISD campuses and/or designate only one campus

If you will be using our NEW Hays CISD Scholarship Application AND would also like your selected recipients to be recognized in the HCISD awards ceremony, this is the timeline that will need to be followed...
Opens: Last week in January
Closes: March 25th
*Also even if you are using your own application we still need the name(s) of recipient(s) by April 25th to include the scholarship recipient in our Awards Ceremony.

Feel free to contact the College & Career Counselor at a specific HS campus and/or our Director of Counseling and CC Readiness:
Hays HS: Julie Gooden: julie.gooden@hayscisd.net
Johnson HS: Nora Ramirez: nora.ramirez@hayscisd.net
Lehman HS: Maritza Rebmann: maritza.rebmann@hayscisd.net
Live Oak Academy: Gwen Crowe: gwen.crowe@hayscisd.net

HCISD Director of Counseling and College & Career Readiness
Maritza Gonzalez: maritza.gonzalez@hayscisd.net
(512) 268-2141 Ext. 45020

You can also email our Hays CISD Scholarship Department at: scholarships@hayscisd.net

Each HS Campus recognizes Local Scholarship Recipients at their Awards Ceremony
Dates in Mid May 2025 (TBD)

Community Service Hours

Current Sophomores (Class of 2027) can submit their Required Community Service hours in SchooLinks. They must have 40 Community Service hours by the time they graduate.

If your student needs help with logging Community Service Hours, [CLICK HERE](#) for an instructional video explaining the process.

Live Oak Academy Path Advisor

Mrs. Otto works with seniors and juniors to increase direct-to-college enrollment, assists in connecting students with local employers in various trades and careers, as well as works with the head counselor in meeting with military recruiters.

Mrs. Otto can assist with setting up a FAFSA account (Free Application for Federal Student Aid) that gives you access to the largest source of financial aid for school.

Mrs. Otto administers the TSI A2 on campus, an online college readiness exam needed to enroll at ACC and other accredited schools. She is familiar with Level 1 Certifications through ACC, in areas such as Automotive Repair and Technology, Bookkeeping, Culinary Arts, Construction Management, Digital Arts, Welding and Metal Fabrication, as well as many more as listed in the link below.
<https://programs.austincc.edu/awards-and-program-maps/>

Mrs. Otto is located in Room 504. Her typical days and hours are T/W/Th 9:00am-2:00pm, although they can vary based on student need.

TSIA2 Registration 23-24

Texas Success Initiative Assessment

What is the TSI Assessment?

The Texas Success Initiative (TSI) is a state-required assessment test to determine college-readiness in reading, writing, and math. All first-time college students must take the TSI test before enrolling in classes unless you are exempt or complete. **It is also used to determine if a student is ready to take dual enrollment courses at ACC while enrolled at Live Oak Academy. If you take this school year, you will be one step closer to dual enrollment for next year.**

[Sign in to Google](#) to save your progress. [Learn more](#)

* Indicates required question



How is my student progressing at LOA?

Sign Up for Parent Edgenuity Progress Reports

All parents should sign up for a Parent Edgenuity Account. You can view your student's progress daily. Our expectation is that all students complete a MINIMUM of **50 lessons a week**.

Click the link to request a Parent Log in for LOA Progress Reports here:

[Request for LOA Parent Progress Reports](#)

Transcript Requests

Students can find our transcript request on our website under OWL ZONE. Official transcripts must be mailed or virtually transferred directly from the school. Emailed transcripts are not considered official for colleges.

Click [HERE](#) to request



REMINDERS!

LUNCH / FOOD DELIVERIES

Live Oak Academy is a closed campus. What does this mean? It means students are required to stay on campus during lunch. Students who are scheduled to attend a full day must eat on campus.



Food deliveries: We do not allow food deliveries. Uber Eats, DoorDash, GrubHub etc may not drop food for our students. **ONLY a Parent or Guardian (may not be friend, another student, or sibling) may drop food off in the office for a student between 12:30 - 1:15.** Please make sure the food is for your student only. The student may not pick up the food from the office until lunch (1:00 pm) due to our "no food in the classroom" rules. This is for the safety of our campus and students.

COMING IN WITH FOOD LATE

If your student comes in tardy with food/drink, *and does not have a note from a parent/guardian or provider*, we will take the food/drink and put it in the breakroom until lunch time. Students who arrive late to school are disrupting the learning environment by showing up late to class with food/drink. Students are expected to arrive at Live Oak on time and ready to learn.



Alternate Schedules

In order to be approved for an alternate schedule (Early Release / Late Arrival) your student must meet the following requirements:

- 18 Credits or above*
- Good attendance (not tardy in the morning / not leaving before the day ends)
- Minimum of 50 assignments a week (any combination of classes)



*If your student does not *currently* have 18+ credits, as soon as they earn enough credits to qualify, they may put in a request with the counselor to discuss a schedule change.

****If your student is on an Early Release schedule, they must leave the building at 1:00 pm. If they are waiting for a ride, they can wait in the office until their ride arrives. Students who are not scheduled to be on campus cannot stay past their release time.**

DRESS CODE REMINDERS

Basic Principle: a. Certain body parts must be covered for all students. b. Clothes must be worn in a way such that the abdomen, genitals, buttocks, breasts, and nipples are fully covered with opaque fabric. c. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

Students Must Wear, while following the basic principle of Section 1 above: a. A shirt (with fabric that touches the waistband in the front, back, and on the sides under the arms); and b. Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress, or shorts); and c. Shoes

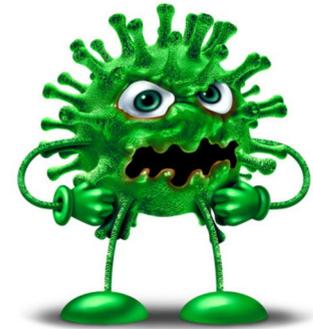
Students Cannot Wear: a. Violent language or images. b. Images or language depicting drugs or alcohol (or any illegal item or activity) or any other substance prohibited under policy. FNCF(LEGAL) THIS INCLUDES LOGOS; c. Clothing that promotes gang affiliation. d. Hate speech, profanity, or pornography. e. Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups. f. Any clothing that

reveals visible undergarments g. Swimsuits (except as required in class, field trips, or athletic practice) h. Accessories that could be considered dangerous or could be used as a weapon; or i. Any item that obscures the face or ears (except as a religious observance).

NOTES FROM THE NURSE

FLU FIGHTERS!

Flu season is in full swing and we are seeing an increased number of cases each week. The best defense against these illnesses is to wash your hands often and maintain distance from those who are ill. Please remember to always cover your cough and sneezes and remain home when you are ill.



Our school protocol is that you remain home until fever free 24 hours without medication and have some symptom improvement. If you have vomiting and diarrhea, again we recommend you stay home 24 hours from last episode. If you have the flu or other diagnosed virus, please notify your school nurse. It is important to communicate about illnesses that are contagious so that we can be vigilant and try to reduce the number of student exposures.

If you have any health concerns, please do not hesitate in contacting your campus nurse!

IMMTRAC

Are you 18 or turning 18 soon? Will your student be turning 18 soon? The Texas Department of Health and Human Services has a state immunization registry known as ImmTrac. Children under the age of 18 have their immunization information automatically added to the system BUT once a child turns 18 their immunization record is removed UNLESS the 18 year old completes the attached form and returns it to their **school nurse** or the **Texas Department of Health and Human Services**.

Once submitted the person will then be able to access their records for the rest of their adult life. This is helpful for those going off to college, entering healthcare fields of work, or need to know when their last tetanus shot was. This registry can be pulled by any healthcare facility in the state of Texas. This is one less thing you have to keep track of for your future.

ImmTrac Adult Registry Form:

<https://www.dshs.texas.gov/sites/default/files/immunize/immtrac/docs/F11-13366.pdf>

Please return completed form to campus nurse and feel free to reach out if you have questions, or if you need assistance or would like a paper copy.

TRANSPORTATION

Parking

Parking Permits are sold on-line. \$ Permits are \$20 for the year. \$
LEARNER'S PERMITS ARE NOT ACCEPTED.



All students must park in the brick student lot. **Students who park in the student lot without a Student Permit or in the staff parking lot may be booted, towed, or fined.** In order to park on LOA campus, you must have a 2024-2025 LOA parking permit displayed. To purchase a LOA parking permit, you will need to fill out the form and pay online ([CLICK HERE](#)). Ms. Jennings is available in the front office. Your student will need to provide the documents below:

1. · Receipt from Parking Permit Form (purchase [online under the OWL ZONE tab on our website](#))
2. · Current and valid TX driver's license (*learners permits are not allowed– no exceptions*)
3. · Current up-to-date insurance for vehicle

Students that do not have a valid parking permit are not allowed to park on campus and may be ticketed. Surrounding neighborhoods and businesses will be will TOWING at Owner's Expense. For more information, please contact Mrs. Jennings at Jana.Jennings@hayscisd.net.

Busing - *see note below*

HHS Zone – Your student will ride their regular bus to HHS but come to LOA building instead. You can find busing information on the PSS Parent Portal.



LHS Zone – Your student will ride their regular bus to LHS. From there they will catch the shuttle bus to LOA. In the afternoons the students will be released to catch the shuttle bus back to LHS. From there they will ride their LHS regular bus home. You can find the busing information on the PSS Parent Portal.

JHS Zone - Your student will ride their regular bus to JHS. From there they will catch the shuttle bus to LOA. In the afternoons the students will be released to catch the shuttle bus back to JHS. From there they will ride their JHS regular bus home. You can find the busing information on the PSS Parent Portal.

*We are working hard to make sure your student is scheduled for a bus. If your student continues to have issues with busing, please reach out to transportation directly.

TRANSPORTATION MAIN OFFICE: 512-268-8476 Hours 5:00am - 6:30pm. Sometimes it takes a team effort :) 🗨️

ATTENDANCE

Attendance

Attendance is key to every student's success. If a student is absent from school, have your student bring a note from a health care provider, other official office, or parent/guardian note explaining reason for the absence. These notes may also be emailed to LOA.Attendance@hayscisd.net. Excused absences (illness, tardies, family trips, etc) are not waived when reviewing student's attendance for truancy, only medical notes are waived.



Students who are on a shortened school day are expected to be on time, in class, for a full 4 hours. If your student is on a shortened schedule and consistently tardy or absent, we will make the recommendation to put them on a full day schedule to allow enough time to meet academic expectations. Shortened schedules are a privilege.



Live Oak Academy - Hays CISD Alternative School of Choice

Website: www.hayscisd.net/LOA

Location: [4820 Jack C Hays Trail, Buda, TX, USA](#)

Phone: [512-268-8462](tel:512-268-8462)

Facebook: [https://www.facebook.com/LiveOakOwls/?](https://www.facebook.com/LiveOakOwls/?ref=aymt_homepage_panel&eid=ARDnxH7hCnbVFaaY5pYfxtu2wr1TkP0tOrgNVUcRydW3f3LO79g4PSWBmH8ThsaOTIVY1Sn4Kj3jMbVo)

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Twitter: [@LiveOakOwls](https://twitter.com/LiveOakOwls)



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