

Insurance Requirements

HAYS CISD FACILITY RENTAL INSURANCE REQUIREMENTS

Proof of insurance coverage is required for anyone utilizing or renting any Hays CISD facilities or property. Any large equipment or vehicles brought onto Hays CISD property must also provide the required insurance.

Effective January 1, 2012, the Texas Department of Insurance (TDI) now only accept certificates of insurance issued on ISO or ACORD forms. Hays CISD follows these guidelines and requires vendors/contractors to provide an:

- **ACORD Certificate of Insurance** as evidence of insurance

The insurance must comply with the following requirements:

- Hays CISD is named as the Certificate Holder and additional insured.
- Policy contains a thirty (30)-day notice of cancellation provision (ten (10) days for non-payment of premium on certificate).
- Certificate is completed by your insurance company or designee.
- Certificate is provided by an insurer admitted to do business in Texas or written through a Texas licensed broker.
- Carrier must hold a minimum "A" rating from the A.M. Best Company.

Minimum of \$1,000,000 for **general liability**, each occurrence.

Minimum of \$500,000 for **automobile liability**, each occurrence. (If organization owns vehicles or is transporting anything onto our school property.)

Minimum of \$100,000 for **workers' compensation**, each occurrence. (If organization has any hired staff or contracts out any service that will be performing any manual labor on our school property.)

Minimum of \$25,000 for **participant accidental insurance**, with excess medical for each occurrence (If event includes physical type of activity: baseball, football, camps, basketball, etc.)

Policy must be currently in effect during the time of facility rental.

Hays CISD reserves the right to waive the insurance requirement for organizations that exist for the improvement of education opportunity in the District, subject to the approval by the Superintendent or designee.

"Certificate Holder" must name:

Hays CISD
21003 IH 35
Kyle, TX 78640

Certificate of Insurance may be emailed to facility.rental@hayscisd.net