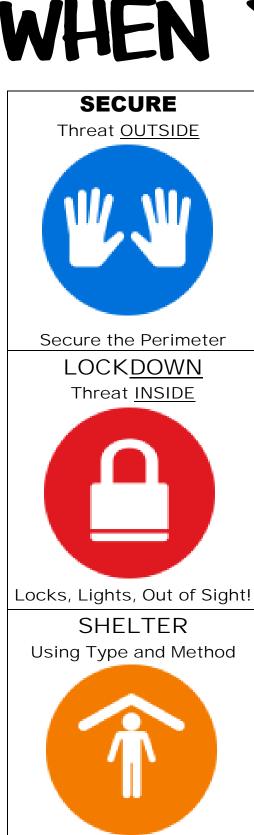
# IN AN EMERGENCY WHEN YOU HEAR IT, DO IT!



## **SECURE**

Get Inside. Lock Outside Doors

### **STUDENTS**

Return to the building Business as usual

#### **TEACHERS**

Bring everyone indoors Lock outside doors Increase awareness

Business as usual

#### LOCKDOWN

LOCKS, LIGHTS, OUT OF SIGHT!

#### **STUDENTS**

**TEACHERS** 

Lock doors Be quiet

Silence phones

Keep everyone quiet Keep away from doors, Keep everyone hidden windows, hallways. Wait for first responders

#### **SHELTER**

Personal Protection Necessary

**TYPE** 

**METHOD** 

Drop, Cover and Hold Weather Seal windows, doors, Hazard

Environment vents

Close hallway doors & Medical

windows

#### Take roll Account for students

**EVACUATE** To Specified Location

# **EVACUATION**

Personal Protection Necessary



Leave the Building

#### **STUDENTS**

Leave bags, purses Take keys, wallet, ID

Single file line

Listen to instructions

#### **TEACHERS**

Bring attendance sheets

Lead students to area

Take roll, account for

students

HOLD



#### HOLD

Stay in Place, WAIT for "All Clear"

**STUDENTS** 

Maintain your current

location

Wait for signal to release exit current location

**TEACHERS** 

Close & lock door

Do not allow students to

Wait for signal to release

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